

2:00-3:30 Robin Kinser
3:30-5:00 Bob Ferguson
The meetings will take place in your office and I have spoken with Sue McLain. She is available (if not, Valerie will attend).

Also, Mike Tickle called in reference to the next two noontime Diversity discussions to give you some further information as follows:

Thursday, January 12 12:00-1:00 OC - Marlboro Room
"Leafy Business" Guest Speaker: Dave Milby, VP - Leaf
Thursday, January 19 12:00-1:00 R&D - Lecture Hall
"If It's Paper" Guest Speaker: Willie Hayes, Mgr - BL Plant
He thought you might want to attend. The original flyer only listed the topics of discussion; not the guest speakers.

Jo

Message for Ellis, Cathy

From: Ellis, Cathy
Date: Mon, Jan 2, 1995 7:44 PM
Subject: RE: Annual Accomplishments
To: debar@mailhost

Proceed to document the accomplishments of the activity. I will put all together to form the program.

From: debar@mailhost on Fri, Dec 30, 1994 8:41 AM
Subject: Annual Accomplishments
To: Ellis, Cathy

Your message about annual accomplishments directed activity leaders to discuss the process with their program leaders prior to beginning the annual report. I am the activity leader for 8A01 (Technical Information) and you are the major program leader. Do you have any special instructions, or shall I proceed with documenting the year? -Marian.

Note for Ellis, Cathy

From: Ellis, Cathy
Date: Thu, Dec 29, 1994 5:32 PM
Subject: Promotion
To: Levy, Carolyn

Carolyn:

Congratulations and Best Wishes on your promotion!

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Cathy

Note for Ellis, Cathy

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From: Ellis, Cathy
Date: Thu, Dec 29, 1994 4:25 PM
Subject: FW: Business Integration Seminar
To: Hempfling, Walter

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